

MINUTES
**TRANSPORTATION ASSET MANAGEMENT COUNCIL
BRIDGE COMMITTEE MEETING**

October 26, 2017 at 2:00 p.m.
Aeronautics Building, 2nd Floor Commission Room
2700 Port Lansing Road
Lansing, Michigan

**** Frequently Used Acronyms List attached.**

Committee Members:

Keith Cooper, MDOT - Vice-Chair
Don Disselkoen, MAC
Joanna Johnson, RCKC, via Telephone

Rebecca Curtis, MDOT – Chair
Al Halbeisen, OHM Advisors

Support Staff:

Rob Balmes, MDOT
Gloria Strong, MDOT

Dave Jennett, MDOT

Members Absent:

Wayne Harrall, CRA/KCRC

Brad Wieferich, MDOT

Others Present:

None

1. Welcome - Call-To-Order - Introduction:

The meeting was called-to-order at 2:05 p.m.

2. Public Comments on Non-Agenda Items:

None

3. Correspondence and Announcements – D. Jennett:

3.1. –November 1, 2017 TAMC Meeting and Photography

G. Strong has arranged for a photographer to take individual and group photos of the TAMC members and TAMC support staff on November 1, 2017. It will take place in the small conference room on the second floor promptly at 1:00 p.m. The TAMC full council meeting will take place immediately following the photoshoot.

3.2. - TAMC Fall Conference, Marquette, Recap

The TAMC 2017 Fall Conference was held on October 5, 2017 at the Holiday Inn of Marquette. The conference went very well and based on the survey results from the conference the attendees found it very informative.

3.3. – 2018 Michigan Bridge Conference Invite – R. Curtis

TAMC Bridge Committee has a standing invitation to attend the annual Michigan Bridge Conference, March 21, 2018, at Webers in Ann Arbor. K. Cooper will be presenting on

behalf of the MDOT Local Bridge Program. R. Curtis and D. Jennett offered to do the half hour presentation on behalf of TAMC on the Investment Reporting Tool (IRT), Interactive Map, and Bridge Training. Speaker bios are needed by January 2018, and a copy of the presentation a few weeks prior to the conference. There are usually approximately 200 people in attendance.

3.4. – Roadsoft Users Conference (RUCUS) – November 1, 2017, Lansing Crowne Plaza – D. Jennett

D. Jennett, along with Mike Toth (MDOT), Melissa Carswell (MDOT), and Mark Holmes (DTMB/CSS) will be giving presentations on the Michigan Hour at the November 1, 2017 RUCUS Conference in Lansing. TAMC support staff and MDOTers will be reporting on Model Inventory of Roadway Elements (MIRE), Traffic Counts, Michigan Geographic Framework, Requests for Proposals (RFPs) process, and IRT updates. Joanna Johnson, TAMC Chair, will be present to represent TAMC.

3.5. - Michigan Infrastructure Commission – D. Jennett

D. Jennett and R. Belknap has been asked by Gareth Lifton, KPMG and Michigan 21st Century Infrastructure Pilots Program Leader, to give their IRT presentation that they did at the TAMC Fall Conference on October 5, 2017, at an Infrastructure Pilot Project meeting on October 30. D. Jennett will give an IRT demonstration.

4. Consent Agenda (Action Item):

4.1. - Approval of the July 20, 2017 Meeting Minutes (*Action Item*) -

A. Halbeisen made a motion to approve the July 20, 2017 meeting minutes; K. Cooper seconded the motion. The motion was approved by all members present.

4.2. – TAMC Financial Report

A copy of the most recent financial report was shared with the committee. No one had any questions on the report.

5. Work Program Update – D. Jennett:

5.1. - Local Technical Assistance Program (LTAP's) “The Bridge” Newsletter Article

D. Jennett has written an article regarding the TAMC IRT and submitted it to Vicki Sage at Michigan Technological University (MTU) for her review and editing for the December issue. The Bridge Committee will do the next article. D. Jennett will get MTUs target dates of when articles should be sent to them prior to publication.

5.2. – Bridge Committee 2018 Meeting Schedule (*Action Item*)

J. Johnson made a motion to approve January 25, 2018, April 19, 2018, July 26, 2018, and October 25, 2018 and two additional meetings, as needed, that the committee may need to hold to work on the content and frame work for the annual report; D. Disselkoen seconded the motion. The motion was approved by all members present.

R. Curtis would like to add to the meetings when the bridge data for the annual report will be available and verify that January 25, 2018 is enough time to review the content and framework for the annual report.

6. Update Items – D. Jennett:

6.1. - Bridge Asset Management Workshop Demonstration

Seven (7) agencies have signed up to attend so far. The workshops will be held November 8th & 9th, 2017. Each agency will prepopulating their data and will work on their asset management plans.

6.2. - Asset Management Investment Reporting Compliance Report

A copy of the updated IRT Compliance Report will be given at the next Bridge Committee Meeting. Depending on their fiscal year and because some agencies have different fiscal years, agencies are submitting their 2015, 2016, or 2017 data. MDOT ACT 51 staff are holding off on sending out non-compliance letters to agencies until March 2018 due to Winter Maintenance. D. Jennett is going to work with the ACT 51 staff to improve the process so that Roger Belknap and D. Jennett are not overwhelmed with non-compliance issues after the Winter Maintenance time has lifted.

6.3. - IRT Rewrite Update

CSS is working on an IRT version 2.3. and improving the PASER data upload.

6.4. - Dashboard Review

The Finance, Traffic, Safety, and Maintenance Dashboards is anticipated to be released by November 1, 2017.

6.5. – Website Update

The TAMC Website has been moved to the new Vignette platform. The Website has a new look and has been updated. D. Jennett did a demonstration of the new interactive map in the IRT. There are a couple of minor changes that still need to be made and the Center for Shared Solutions (CSS) is currently working to correct them. Information in the IRT can be exported into an excel list. It can be done for each individual year or all years but not for a one or two year combination report.

Currently, projects can only be seen on the log-in restricted site. Most people cannot get in to this area. The public is currently unable to see this. CSS will be taking this issue to Full Council to see if they want the public to have full access. The Bridge Committee feels that the public should have access to the projects. The Bridge Committee would also like to have the system sort by projects only. R. Curtis and K. Cooper would like to see National Highway System projects and projected projects in the IRT. The committee would like to know what agencies are doing projects, the cost per project, the classification and where the funds are coming from. They would like a check box that simply says “local agency bridge program funding – yes or no” added to determine local funds or other. They want to know what are the total local agency bridge funds being spent on an annual basis.

7. Public Comments:

None

8. Public Comments:

None

9. Adjournment:

The meeting adjourned at 3:58 p.m. The next meeting will be held January 25, 2018, at 2:00 p.m., MDOT Aeronautics Building, 2nd Floor Commission Conference Room, Lansing

FREQUENTLY USED ACRONYMS:	
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
ACT-51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN'S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
BTP	BUREAU OF TRANSPORTATION PLANNING (MDOT)
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
CSD	CONTRACT SERVICES DIVISION (MDOT)
CSS	CENTER FOR SHARED SOLUTIONS
DI	DISTRESS INDEX
FAST	FIXING AMERICA'S SURFACE TRANSPORTATION ACT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)
FY	FISCAL YEAR
GLS REGION V	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
GVMC	GRAND VALLEY METRO COUNCIL
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM
IBR	INVENTORY BASED RATING
IRI	INTERNATIONAL ROUGHNESS INDEX
IRT	INVESTMENT REPORTING TOOL
KATS	KALAMAZOO AREA TRANSPORTATION STUDY
KCRC	KENT COUNTY ROAD COMMISSION
LDC	LAPTOP DATA COLLECTORS
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM
MAC	MICHIGAN ASSOCIATION OF COUNTIES
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)
MAR	MICHIGAN ASSOCIATION OF REGIONS
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
MML	MICHIGAN MUNICIPAL LEAGUE
MPO	METROPOLITAN PLANNING ORGANIZATION
MTA	MICHIGAN TOWNSHIPS ASSOCIATION
MTF	MICHIGAN TRANSPORTATION FUNDS
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY

NBI	NATIONAL BRIDGE INVENTORY
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS
NFA	NON-FEDERAL AID
NFC	NATIONAL FUNCTIONAL CLASSIFICATION
NHS	NATIONAL HIGHWAY SYSTEM
PASER	PAVEMENT SURFACE EVALUATION AND RATING
PNFA	PAVED NON-FEDERAL AID
PWA	PUBLIC WORKS ASSOCIATION
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY
ROW	RIGHT-OF-WAY
RPA	REGIONAL PLANNING AGENCY
RPO	REGIONAL PLANNING ORGANIZATION
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
STC	STATE TRANSPORTATION COMMISSION
STP	STATE TRANSPORTATION PROGRAM
TAMC	TRANSPORTATION ASSET MANAGEMENT COUNCIL
TAMCSD	TRANSPORTATION ASSET MANAGEMENT COUNCIL SUPPORT DIVISION
TAMP	TRANSPORTATION ASSET MANAGEMENT PLAN
TPM	TRANSPORTATION PERFORMANCE MEASURES
UWP	UNIFIED WORK PROGRAM

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